



March 2024

Ken Ngai

BEng (Hons), LLM (Arb & DR), NEC4 Accredited Project Manager
Consultant

KEY EXPERIENCE

Ken is a civil engineer with 4 years' experience in project management, temporary and permanent works design and coordination, and contract and claim administration. His construction experience includes work on large building and civil engineering projects in both construction supervision and commercial claims roles including hotels, airport terminals and desalination plants. His claims experience includes identifying claim issues and drafting claim correspondence and documents, and working with the project team to manage contractual issues. He is an NEC4 Accredited Project Manager.

CAREER SUMMARY

2023 to date – Consultant, Contract Dispute Consultants HK Ltd., Hong Kong

Ken provides claims and contractual support to clients on major infrastructure projects, identifying claim events and preparing contractual correspondence and documentation. He is currently seconded to a main contractor on a high profile cultural development researching claim events and drafting notices of claim.

2023 – Contracts Engineer, China State Construction Engineering (Hong Kong) Ltd. Design, build and operation of Tseung Kwan O Desalination Plant (Stage 1)

Ken was part of a small claims team preparing claims and contractual correspondence on the project. His role included:

- Preparation of monthly claim particulars for disruption, acceleration, prolongation, cost and delay claims, supported by comprehensive delay and cost analysis;
- Drafting of early warning notices and notice of claims (NOC) by identifying construction project risks;
- Responding to JV dispute letters regarding the quality and time issues for handover of site areas by conducting a thorough analysis of JV agreement, project schedules, and quality standards;
- Providing internal contract advice and guidance to the commercial and production teams, ensuring compliance with contractual requirements and minimizing risks associated with contract administration;
- Assisting in extending insurance coverage period and processing insurance claims for contractor's all-risk events, which mitigated potential financial losses for the project.

2022 to 2023 – Assistant Engineer, Lambeth Associates HK Airport T2 Expansion and other office and residential projects

Ken worked across various projects on temporary and permanent works design and coordination. His role included:

- Evaluating and proposing structural designs, and methods statements for numerous projects by creating economic designs tailored to the site conditions, ensuring structural and contractual compliance;
- Proactively identifying and managing technical risks in structural design projects, reducing unforeseeable issues which also applied in avoidance of escalation of non-excusable event;
- Addressing potential design challenges and conflicts by productive engagement with project stakeholders, reducing the need for design modifications during construction.

2019 to 2022 – Assistant Engineer, Gammon Construction Ltd. LOHAS Park Phase 11, The Fullerton Ocean Park Hotel

Ken undertook various site supervisory and project management duties on these building projects including:

- Development of construction method statements and programmes;
- Procurement and testing of materials in accordance with ITP;
- Project and logistics planning, addressing site constraints to meet project programme;



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- Subcontractor and supplier management and associated submissions;
- Working with project planner to develop project programme.
- Assisting commercial team to draft claim correspondence for variation orders, extensions of time, and subcontractor payment, supported by comprehensive records;
- Identifying cost-effective and efficient designs, reducing expenses and project durations while minimizing labor and logistical challenges;
- Coordinating permanent and temporary work design with numerous parties and resolving onsite workmanship and sub-contractor liability issues, maintaining project progress and fostering a collaborative working environment.

ACADEMIC QUALIFICATIONS

Bachelor of Law, CPE - Manchester Metropolitan University (2023 – ongoing)

Master of Laws in Arbitration and Dispute Resolution - The University of Hong Kong (2023)

Bachelor of Engineering in Civil Engineering - The Hong Kong University of Science and Technology (2019)

PROFESSIONAL QUALIFICATIONS

HKMAAL Mediator Training Course (2022)

OTHERS

Fluent in Cantonese and English

IT skills: Primavera 6 (P6), Autocad, MS Project, Excel VBA & Naviswork

CONTACT DETAILS

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